

IMPORTANT INFORMATION

2023/2024

Students are expected to be in uniform beginning on the first day of school. Gym uniforms will be worn from the first day they have gym.

If you haven't done so already, please make sure we have your correct email and phone number.

- School Calendar:** A complete calendar of events for the year will be distributed at the beginning of the school year. This calendar will have the Holy Trinity Catholic School Handbook included within its pages. Please post it in an area where you can refer to it easily. Calendar updates will be provided through weekly "announcement" e-mails and on the website.
- Lunches:** Cost of lunch including milk will be **\$3.65** per student. Milk bought separately will be **\$.75**. The cost of breakfast will be **FREE** per student.
- Stationery Lists:** Individual classroom supplies will be provided to each student in each classroom. **[A supply fee of *\$35 will be assessed for each student to cover the cost of these supplies and any periodical subscriptions used in the classroom.]** This fee is to be paid on or before the first day of school. When the fee is paid, students will be given the supplies.
- Extended Day:** Parents whose children will be participating in the Extended Day Program are required to fill out the appropriate forms and return by August 23rd. Please indicate whether your child will be billed on a monthly or hourly rate. Please call the school if you have any questions.
- Tuition:** Tuition for those families who elected to pay tuition in full at the beginning of the year is due August 1, 2023.
- All** other families will receive their STS tuition statements. Please make sure you have signed onto the STS website to choose your payment plan. Please pay on time in order to avoid late fees.

Student Insurance: Student insurance is offered through Bollinger Insurance Solutions. If you wish to purchase this insurance please Look for information on our website.

Emergency Forms: **Please be sure to complete the entire sheet and have your child bring it with him/her the first day of school. Please be sure to list two persons (other than parents) that we may reach in case of emergency. This is very important. Parents are required to fill out a new form if any of the information changes during the school year.**

Arrival/Dismissal: Morning arrival is in the main parking lot off of College Avenue. Children arriving late (after 8:00 a.m.) **are to be escorted by an adult parent/guardian to the office to receive a late slip.** Please note that 3 unexcused late slips will result in a morning detention as indicated in the school handbook.

Exit by way of Beaver Street. **In order to avoid traffic back-ups, we have been asked to have all cars leaving the parking lot turn right. The traffic from William Penn High School turns right out of their driveway. This allows for smooth traffic patterns in both directions on Beaver St.**

Afternoon Dismissal is also in the main parking lot off of College Avenue.

For the safety of our children, it is essential that cars **proceed slowly and with caution.**

Medication: Any child with medical needs to be addressed during the school day, including the administering of prescription and/or non-prescription medications, must contact the school office. Paperwork for medication can be found on the school's website.